

# **BYLAWS OF THE PINE BELT PACERS**



## **Article I Section 1.1 Statement of Purpose**

The purpose of the Pine Belt Pacers (PBP) is to inspire and engage the community to achieve health and fitness through running and walking. A major objective of the club is to provide physical, social and emotional support for anyone interested in participating and competing in distance running and walking.

## **Article II Section 2.1 Board of Directors/Officers**

The PBP shall be governed by a Board of Directors (Board) consisting of club officers and committee chairs. Officers will be elected each year by:

- A. Majority vote of those members present at a December meeting to be set by the President. A slate of officers shall be presented by the Board of Directors. Nominations will be accepted from the floor and must be seconded for a candidate to be eligible for election. Committee chairs shall be appointed by the officers of the club.
- B. Electronically voting for the slate of officers by "write in" for their person of choice.

## **Section 2.2 Officer Positions**

- A. President – The President will be responsible for the overall administration of the club. This includes the oversight of planning for all events and delegation of duties to the club's officers not outlined in the club's bylaws.
- B. Vice President – The Vice President shall preside in the absence of the president.
- C. Secretary – The Secretary will record minutes of all meetings and is responsible for posting such minutes to the website and to the club's social media pages.
- D. Treasurer – The Treasurer will be responsible for maintaining the financial accounts of the club, ensuring that the club's Road Runners Club of America dues, are paid in a timely manner, and advising the club's officers on financial decisions.

## **Section 2.3 Committees & Committee Chairs**

From time to time, committees will be established by the officers to assist in the operations of the PBP. The Committee Chairs will be members of the PBP. However, other committee members may include non-PBP members if the purpose of the committee requires it.

Committees will generally be headed by a "chair" or "co-chairs." Currently, the established committees & chairs are:

1. Membership Chair – The Membership Chair will be responsible for maintaining accurate records on club members.
2. Public Relations Chair – The Public Relations Chair will be responsible for notifying area newspapers, television stations, radio stations and the club's Webmaster and Social Media Chair of events.

C. Social Media Chair – The Social Media Chair is responsible for using social media tools like Facebook and Twitter to increase club participation and communication. This includes posting content, managing relationships and monitoring conversations on any PBP social media page.

D. Longleaf Trace Liaison – The club's Liaison will be responsible for attending meetings of the Friends of the Longleaf Trace and reporting to the club the decisions and discussions of the Friends' meetings. The liaison will also be responsible for arranging events to be held on the Trace with Trace officials. The club will pay for the club's liaison membership as a Friend of the Trace.

E. Webmaster – The club's Webmaster will be responsible for the maintenance of the club website [www.PineBeltPacers.org](http://www.PineBeltPacers.org), including race results, upcoming events calendar and posting of the club minutes as well as any other important club information.

F. Social Chair - The club's Social Chair will coordinate social events for members and is responsible for providing this information to the Public Relations Chair, Media Chair and the Webmaster.

G. Club Records Keeper - The Club Records Keeper will be responsible for maintaining, updating and submitting records to the Webmaster. It is the responsibility of the club member to submit verifiable personal records (PR's) to the records keeper.

## **Section 2.4 Removal of Officer/Board Member**

An Officer/Board member may be removed for conduct that jeopardizes the tax-exempt status of the PBP or otherwise brings discredit upon the Board or the PBP, as determined by the Board. Removal requires a meeting of the Board and simple majority vote of present Board members. Prior to removal, he/she will be provided written notice of the grounds upon which removal is being considered and shall be advised of the right to appear before the Board prior to a removal vote. A2 removal vote may be taken only after the member under consideration for removal is given the opportunity to appear before the Board or has advised the Board that the member elects not to appear. The member's appearance before the Board may be in person, by electronic means, or in writing.

## **Article III**

### **Section 3.1 Board Meetings**

A quorum is required to conduct business at a meeting of the Board. The presence of at least a majority of the duly-elected and appointed Directors shall constitute a quorum. "Presence" shall mean actual presence or attendance by electronic means such as telephone or other means as approved by the President.

### **Section 3.2 Notice of Meetings**

Notice of any meeting or other matter addressed in these Bylaws may be oral or in writing. If in writing, notice may be given by email or other electronic transmission and notice shall be deemed given when the notice is transmitted.

## **Article IV Section 4.1 Amendments to the Bylaws**

These bylaws may be amended by a majority vote of members present at a business meeting of the club.

## **Article V**

### **Section 5.1 Membership/Dues**

Membership & Dues - The members of the PBP shall consist of all persons who are in acceptance with the objectives of the Road Runners Club of America.

Membership and payment of dues run on a calendar year basis. Dues are payable by January 1 of each year. To qualify for membership and eligibility of benefits of PBP, dues must be paid. However, new members joining after October 1 will not be required to renew their dues before the next full calendar year has begun. The October 1 "join date" rule will not be effective for members who have let their previous membership and dues lapse. Dues listed below are currently in effect. However, PBP reserves the right to change the membership categories and/or annual dues assessed without the necessity of changing these bylaws. Membership categories and/or dues assessed may be changed by a majority vote of members in attendance at a business meeting.

Membership & Dues Categories include:

Annual Individual Membership: \$20 Lifetime Individual Membership: \$200 Annual Family\* Membership: \$30 Lifetime Family\* Membership: \$300 Active Military \*\* Membership: \$0 Club Designated Lifetime Membership: \$0

\* "Family" memberships include people residing at the same physical address

\*\* "Active Military" includes immediate family members of the active military personnel. Confirmation of active duty shall be obtained by the Membership Chair on an annual basis. Failure to confirm active duty may cause membership to be removed from the PBP roster.

### **Section 5.2 Revocation or expiration of membership**

A member who is greater than sixty (60) days late in paying their annual dues shall cease to be a member of the PBP until such time as the required dues are paid. Any PBP member violates The Code of Conduct is subject to removal/revocation of membership

## **Article VI**

### **Section 6.1 Meetings**

The club meetings will be held periodically throughout the year.

**Section 6.2 Activities** Periodically, the club will host social and formal running and walking events. These events will include the Trek the Trace series, the Labor Day 5K, and the Steam Whistle 12K. The addition of new club events must be approved by a majority of the club's officers